**Holliday C-2 School**

**201 Curtright Street**

**P.O. Box 7038**

**Holliday, MO 65258**

**660-266-3412**

**Lisa Borden Megan Day**

**Administrator Secretary**

September 16, 2015

Dear Parents,

Our district is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

* Whether the teacher has met state qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
* Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
* Whether your child is provided services by paraprofessionals and, if so, their qualifications.
* What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent-

* Information on the achievement level of the parent’s child in each of the state academic assessments as required under this part; and
* Timely notice that the parent’s child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

The Holliday C-2 School has certified administrators, teachers, and paraprofessionals. As parents of a school that receives Title I dollars, you have the right to know about the professional qualifications of our staff. This letter serves to let you know that all of our staff members are properly certified. If you would like additional information listed above, please make a request in writing.

If you have any questions about this letter or certification, I would be glad to speak with you about it further.

Respectfully yours,

Lisa Borden

Administrator